

ANNEXURE B

EVALUATION CRITERIA

RFP: SUPPLY OF INSPECTION RESOURCES TO SANPC REFINERY

1. Mandatory Requirements

Note that bidders who fail to comply with any of the Mandatory Requirements will lead to the bidder being disqualified, and not considered for further evaluation on Other Technical Requirements.

No.	Description of the Mandatory requirements	Comply	Not Comply
1.1	<p>Inspection bodies operating in the Republic shall be subject to the submission of an accreditation certificate issued by the accreditation authority in accordance with the requirements of SANS/ISO 17020 and SANS 10227</p> <p>Bidder to submit copy of valid accreditation certificates issued to their organisation by SANAS</p>		
1.2	<p>A "Chief Inspector Certificate" for an inspection body in South Africa refers to the approval granted by the Chief Inspector of the Department of Employment and Labour to an inspection body, allowing it to perform specific inspection services related to occupational health and safety.</p> <p>Bidder to submit copy of valid approval certificate issued to their organisation by the Chief Inspector</p>		
1.3	<p>SANS 10227, Code of Practice for the evaluation of the technical competence of inspection authorities for the certification requires that IPE Inspectors meet the minimum requirements of the South African Qualification Committee for Inspectors of Pressurised Equipment (SAQCC-IPE).</p> <p>Bidder must submit copies of valid certificates issued to their IPE Inspectors</p>		

	recorded in the SAQCC-IPE National Register of Inspectors		
1.5	CP (PV) Pressure Vessels Inspectors must be certified by organizations like SAIW or SAQCC, to ensure compliance with regulations and standards. Bidder must submit copies of valid certificates issued to their CP (PV) Inspectors		
1.6	Welding and Fabrication Inspectors -Level 2 are required to be certified as per South African Qualification & Certification Committee (SAQCC). Bidder must submit copies of valid certificates issued to their Welding and Fabrication Inspectors- Level 2		
1.7	An Approved Inspection Authority (AIA) certification is accredited by the Department of Labour under the Occupational Health and Safety Act (OHS ACT). Bidder must submit copies of valid certificates issued to their Approved Inspection Authority (AIA)		
1.8	Bidders must have a HSSE Policy which must comply to national standards. The Bidder to provide a copy of the HSSE policy.		
1.9	An Inspection Body's Quality Policy outlines its commitment to impartiality, competence, and consistent execution of inspection activities. Bidder to submit copy of Quality Policy		
1.10	Bidders must be registered and compliant with the Compensation for Occupational Injuries and Diseases Act (COIDA) Bidder to submit a copy of valid COIDA certificate.		



2. TECHNICAL EVALUATION CRITERIA

Bidders will be evaluated according to the below technical evaluation criteria. Minimum Technical Threshold is **70%**. It must be noted that if the Bidder does not meet the **70%** minimum threshold, the bidder will be disqualified and not be evaluated further.

2.1 Bidders Relevant Experience

2.1.1 Company Experience

Proven company's experience in providing Inspection Resources to clients (**Refineries or Manufacturing firms -Major Hazard Installations**) within the last five years (2020 to date).

The bidder must provide **signed and dated** reference letters from previous and current clients on clients' **letterheads** for the provision of Inspection Resources. The reference letters should not be more than five years (2020 to date).

The evaluation committee reserves the right to verify all letters. Letters that are not signed, dated and/or not on a letterhead will not be considered.

	Evaluation Criteria	Document as Evidence	Score	Weighting %
Client References	Bidder submitted 5 relevant reference letters – Provision of Inspection Resources	Provide the relevant reference letters	5	15%
	Bidder submitted 4 relevant reference letters - Provision of Inspection Resources		4	
	Bidder submitted 3 relevant reference letters – Provision of Inspection Resources		3	
	Bidder submitted 2 relevant reference letters – Provision of Inspection Resources		2	
	Bidder submitted 1 relevant reference letter – Provision of Inspection Resources		1	
	Bidder did not provide any relevant reference letters – Provision of Inspection Resources		0	

2.1.2. Experience of CP Inspectors

The Bidder's proposed CP Inspectors must have the necessary skills and experience in the inspection of pressure equipment at **Refineries or Manufacturing firms – (Major Hazardous Installations)**.

Bidder to provide CV's of the proposed CP Inspectors clearly listing the name of clients (Refineries or Manufacturing firms –Major Hazardous Installations), position held, start and end date of service provided for each client.

	Evaluation Criteria	Document as Evidence	Score	Weighting %
CVs of CP Inspectors	8 years and more average experience of the proposed CP Inspectors	CV's of the proposed CP Inspectors.	5	15%
	>5 and <8 years average experience of the proposed CP Inspectors		4	
	>4 and <5 years average experience of the proposed CP Inspectors		3	
	>3 and < 4 years average experience of the proposed CP Inspectors		2	
	>2 and < 3 years average experience of the proposed CP Inspectors		1	
	<2 years average experience of the proposed CP Inspectors		0	

2.1.3. Experience of API 570 Inspectors

The Bidder's proposed API 570 Inspectors must have a broad knowledge base relating to maintenance, inspection, alteration and repair of in-service metallic piping systems at **Refineries or Manufacturing firms – (Major Hazardous Installations)**.

Bidder to provide CV's of the proposed API 570 Inspectors clearly listing the name of clients (Refineries or Manufacturing firms –Major Hazardous Installations), position held, start and end date of service provided for each client.

	Evaluation Criteria	Document as Evidence	Score	Weighting %
CVs of API 570 Inspectors	8 years and more average experience of the proposed API 570 Inspectors	CV's of the proposed API 570 Inspectors.	5	15%

>5 and <8 years average experience of the proposed API 570 Inspectors	4
>4 and <5 years average experience of the proposed API 570 Inspectors	3
>3 and < 4 years average experience of the proposed API 570 Inspectors	2
>2 and < 3 years average experience of the proposed API 570 Inspectors	1
<2 years average experience of the proposed API 570 Inspectors	0

2.1.4. Experience of Welding Inspectors

Level II Welding Inspectors must ensure welds are compliant with welding procedures and codes applied. Experience and a strong understanding of welding processes, metallurgy, and relevant codes and standards is required at **Refineries or Manufacturing firms – (Major Hazardous Installations)**

Bidder to provide CV's of the proposed Level II Welding Inspectors clearly listing the name of clients (Refineries or Manufacturing firms –Major Hazardous Installations), position held, start and end date of service provided for each client.

	Evaluation Criteria	Document as Evidence	Score	Weighting %
CVs of proposed Level II Welding Inspectors	8 years and more average experience of the proposed Level II Welding Inspectors	CV's of the proposed Level II Welding Inspectors	5	15%
	>7 and <8 years average experience of the proposed Level II Welding Inspectors		4	
	>6 and <7 years average experience of the proposed Level II Welding Inspectors		3	
	>5 and < 6 years average experience of the proposed Level II Welding Inspectors		2	
	>4 and < 5 years average experience of the proposed Level II Welding Inspectors		1	
	<4 years average experience of the proposed Level II Welding Inspectors		0	

2.1.5. Experience of IPE Inspectors

IPE (Inspector of Pressurised Equipment) inspectors play a crucial role in ensuring the safety and compliance of repairs on in-service pressure-retaining equipment as well as new constructions. They conduct inspections, assess repairs, verify that equipment meets regulatory requirements and quality standards. A significant amount of practical experience is required, including preparation of inspection reports, maintaining records for **Refineries or Manufacturing firms – (Major Hazardous Installations)**.

Bidder to provide CV's of the proposed IPE Inspectors clearly listing the name of clients (Refineries or Manufacturing firms –Major Hazardous Installations), position held, start and end date of service provided for each client.

	Evaluation Criteria	Document as Evidence	Score	Weighting %
CVs of proposed IPE Inspectors	8 years and more average experience of the proposed API 570 Inspectors	CV's of the proposed IPE Inspectors	5	15%
	>5 and <8 years average experience of the proposed API 570 Inspectors		4	
	>4 and <5 years average experience of the proposed API 570 Inspectors		3	
	>3 and < 4 years average experience of the proposed API 570 Inspectors		2	
	>2 and < 3 years average experience of the proposed API 570 Inspectors		1	
	<2 years average experience of the proposed API 570 Inspectors		0	

2.1.6. Experience of Approved Inspection Authority (AIA) inspector

AIAs conduct inspections of pressurized equipment (boilers, pressure vessels, etc to ensure compliance with the requirements of the Occupational Health and Safety Act (OHSACT) and other relevant regulations. AIAs must possess specialized knowledge and skills in areas such as welding, non-destructive testing (NDT), and risk assessments on in-service equipment as well as new constructions. AIAs must have sufficient experience in issuing certificates of compliance, reports and recommendations based on their findings at **Refineries or Manufacturing firms – (Major Hazardous Installations)**

Bidder to provide CV's of the proposed AIA Inspectors clearly listing the name of clients (Refineries or Manufacturing firms –Major Hazardous Installations), position held, start and end date of service provided for each client.

	Evaluation Criteria	Document as Evidence	Score	Weighting %
CVs of proposed AIA Inspectors	7 years and more average experience of the proposed AIA Inspectors	CV's of the proposed IPE Inspectors	5	15%
	>6 and <7 years average experience of the proposed AIA Inspectors		4	
	>5 and <6 years average experience of the proposed AIA Inspectors		3	
	>4 and <5 years average experience of the proposed AIA Inspectors		2	
	>3 and < 4 years average experience of the proposed AIA Inspectors		1	
	< 3 years average experience of the proposed AIA Inspectors		0	

2.1.7. TEAM STRUCTURE

Bidder must provide an organogram showing proposed team of inspection resources and reporting structure.

	Evaluation Criteria	Document as Evidence	Score	Weighting %
Organogram	Bidder provided detailed organogram	Organogram showing structure of resources as per the schedule of rates	5	10%
	Bidder did not provide detailed organogram or did not provide an organogram		0	